

The chart below lists the ten projects in the *Competent Communication* manual.

	Project	Time	Objective
1	The Ice Breaker	4 - 6	Self-introduction to your club
2	Organize Your Speech	5 - 7	Organization/construction
3	Get to the Point"	5 - 7	Achievement of a purpose
4	How to Say It"	5 - 7	Precision in word choice
5	Your Body Speaks"	5 - 7	Gestures and body movements
6	Vocal Variety	5 - 7	Voice volume, pitch, rate, quality
7	Research Your Topic"	5 - 7	Effective use of research
8	Get Comfortable with Visual Aids	5 - 7	Effective use of visual aids
9	Persuade with Power	5 - 7	Persuasion
10	Inspire Your Audience	8 - 10	Inspiration